

Guidelines for filling vacant seats in Self Finance institutes (SFI) for M.B.A./M.C.A. courses for 2023-24

The Vacant seats in Self Finance Institutes (SFI) shall be filled as per the prevailing notifications uploaded on the website of the committee. Accordingly, aspiring candidates fulfilling eligibility criteria of notification for admission to MBA/MCA courses dated 24.06.2020 & 23.06.2020 issued by Education department of Gujarat Government shall have to approach the concerned self-finance institute of their choice between Dt.:02.09.2023 to Dt.:15.09.2023 (Schedule/Timeline as per Institute) for vacant seats admission process at the institute of their choice and preference. The candidate has to submit their application with all requisite documents with an application fee of Rs. 500/- (Only from those who are not in merit of ACPC) at the concerned institute within the prescribed time limit.

The concerned self-finance institute shall process the filling up of vacant seats among eligible candidates in accordance fulfilling all provisions of above said prevailing notifications and with the Merit priority according to notification No. GH/SH/40/2022/PVS/102020/285/S Dt.20.10.2022 for MBA and MCA courses.

The Merit list will be based on the following priority order:

- (i) the names of the candidates whose name appear in the merit list of the Admission Committee who have cleared the qualifying examination with minimum eligibility criteria prescribed in rule 5 and shall have appeared in Common Management Aptitude Test (CMAT-2023) as prescribed by AICTE, for the corresponding year. The merit list shall be prepared on basis of the marks obtained in CMAT-2023 of the corresponding year.
- (ii) after allotting the seats to candidates mentioned in clause (i) above, if seats remain vacant, the un-aided college or institution shall fill such seats by inviting the application from the candidates who have cleared the qualifying examination with minimum eligibility criteria prescribed in rule 5 and shall have appeared in Common Management Aptitude Test (CMAT-2023) as prescribed by AICTE for the corresponding year but have not appeared in current year online admission process. The merit list shall be prepared on the basis of the marks obtained in CMAT-2023 of the corresponding year.
- (iii) after allotting the seats to candidates mentioned in clauses (i) and (ii) above, if seats remain vacant, the un-aided college or institution shall fill such seats by inviting the application from the candidates who have cleared the qualifying examination with minimum eligibility criteria prescribed in rule 5 but not appeared in Common Management Aptitude Test (CMAT-2023) as prescribed by AICTE for the corresponding year shall be eligible for admission. The merit list of such candidates shall be prepared based on the basis of percentage of marks obtained at qualifying examination.”

All the heads of Self-Financed Institutes are hereby informed to complete the admission process as per above procedure, schedule mentioned in the advertisement and submit the files in requisite formats (shared via e-mail) to this office.

Last date for submission of admission data online through provided Google Form link and hard copies of files on Dt.16.09.2023 (Submission Phase-1) & 18.09.2023 (Submission Phase-2).

Date: 29.08.2023

**Admission Committee for Professional Course
(ACPC)**



ADMISSION COMMITTEE FOR PROFESSIONAL COURSES

L. D. College of Engg. Campus, Navrangpura, Ahmedabad-380 015.

Admission on Vacant Seats after Two Online Rounds of MBA/MCA Courses, Academic Year 2023-24

For vacant seats in Govt./Grant-In-Aid Institutes:

An online round for vacant seats is to be conducted for Previously Registered Candidates, Non-Registered Candidates, CMAT Appeared and CMAT Non-Appeared Candidates as per following details and schedule. New candidate has to submit his online application with all requisite documents and an application fee of Rs. 500/-.

Sr. No.	Name of Activity	Proposed Dates
1	Online Registration and Uploading of necessary documents and payment of registration fee at portal.	02.09.2023 to 05.09.2023
2	Display of Merit List (For new candidate registration)	06.09.2023
3	Filling of Choices by Candidates for vacant seats round of Govt./GIA institutes.	06.09.2023 to 10.09.2023
4	Declaration of seat allotment for Vacant seats round of Govt./GIA institutes.	12.09.2023
5	Online Deposition of token tuition fees and generation of Admission Slip/Admission Letter.	12.09.2023 to 14.09.2023

For vacant seats in Self Finance Institutes (SFI):

The Vacant seats in **Self Finance Institutes (SFI)** shall be filled as per prevailing notification for admission to MBA/MCA courses dated 24.06.2020 & 23.06.2020 respectively issued by Education department, Government of Gujarat (available on committee's website) as per following details and schedule.

A Candidate shall have to approach the concerned self-finance institute for vacant seats admission process of his choice and preference. The candidate has to submit his application with all requisite documents and an application fee of Rs. 500/- (Only for those who are not in merit of ACPC) at the concerned institution within the prescribed time limit.

Sr. No.	Name of Activity	Proposed Dates
1	Display of vacant seats, steps and timeline for admission process and other related information.	02.09.2023
2	Vacant Seat Admission: SFI · Display of vacant seats on Institute Website · Application Form Distribution · Merit List Declaration on Institute Website/Notice Board · Admission Counselling at Institute level	02.09.2023 to 15.09.2023
3	Last date for the admission on vacant seats.	15.09.2023

The vacant seats details, admission guidelines and procedure for filling vacancy in SFI institutes are available at institute level.

Note: Allocation of admission in GOVT/GIA/SFI institute as per provisions of rule of prevailing notification.

The vacant seats details are available on committee's website on Dt: 02/09/2023.

For further details and latest updates, candidates are hereby advised to refer committee's website <https://acpc.gujarat.gov.in> from time to time.

Date: 01/09/2023

- Member Secretary

Website: acpc.gujarat.gov.in

Helpline No. 079-26566000